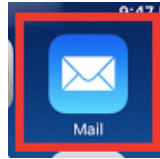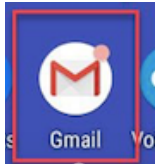# How to Join a WebEx Meeting from a Computer

Open your email on your computer and find the email from the meeting host with the link in it.

Catherine Sinu invites you to join this Webex meeting.

Monday, November 30, 2020
10:30 am | (UTC-08:00) Pacific Time (US & Canada) | 30 mins

Join meeting

More ways to join:

Join from the meeting link

https://example.webex.com/example/eg.php?MTID=m475eadb9eb9ebc48f669

Join by meeting number

Meeting number (access code): 555 345 231
Meeting password: aQ34ijkC (55512345 from phones and video systems)

Tap to join from a mobile device (attendees only)

+1-555-123-12342,,*01*632819374##*01* (US Toll)
+1-555-123-1342,,*01*632819374##*01* (US Toll Free)
Some mobile devices may ask attendees to enter a numeric meeting password.

Join by phone
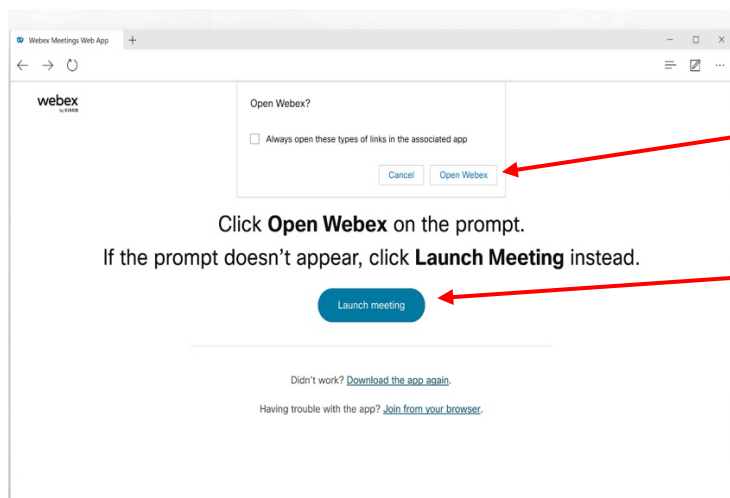
+1-555-668-0000 (US Toll)
+1-555-655-4488 (US Toll Free)
Global call-in numbers | Toll free calling restrictions

Join by video system, application or Skype for business

Dial 555043049@example.webex.com
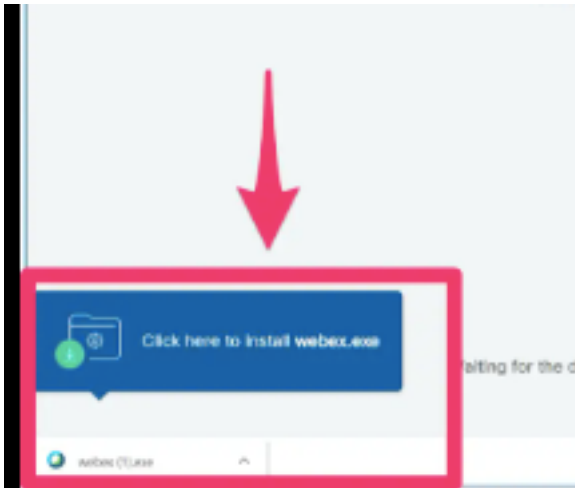You can also dial 173.243.2.69 and enter the meeting number.

Need help? Go to https://help.webex.com

Click **Join meeting** in your email invitation when it's time to join the meeting. If you don't have a meeting invite, contact your meeting host.

Webex Meetings Web App

Open Webex?

☐ Always open these types of links in the associated app

Cancel   Open Webex

Click **Open Webex** on the prompt.
If the prompt doesn't appear, click **Launch Meeting** instead.

Launch meeting

Didn't work? Download the app again.

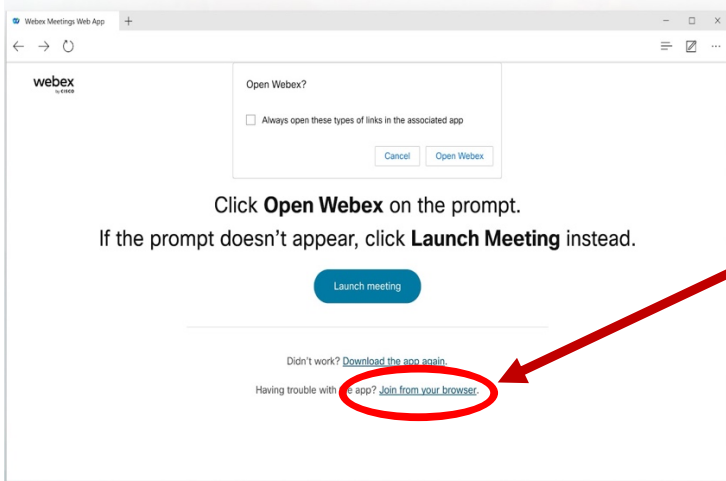Having trouble with the app? Join from your browser.

Click **Open Webex** if you're prompted to do so,

otherwise click **Launch meeting**.

If this is the first time you're joining a meeting, Webex automatically downloads the app.

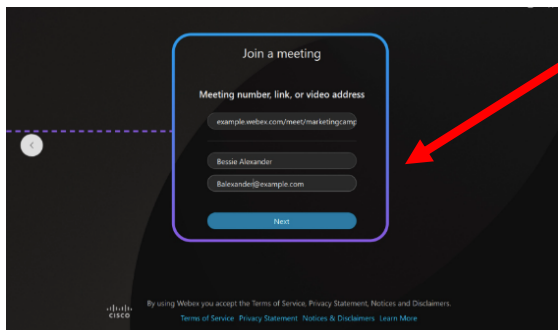You may need to click the installer file to install the app and follow the instructions.

If you can't or do not want to download the app, you can click **Join from Browser**.

Enter your name as you want it

If you want to join the meeting quickly and don't need access to extra meetings features, click **Join as a guest**.

Otherwise, click **Sign In**

To view more information about the meeting, enter the meeting password.

Meeting Number: 2570 631 4668

●●●●●●●●●●

OK

More ways to join:
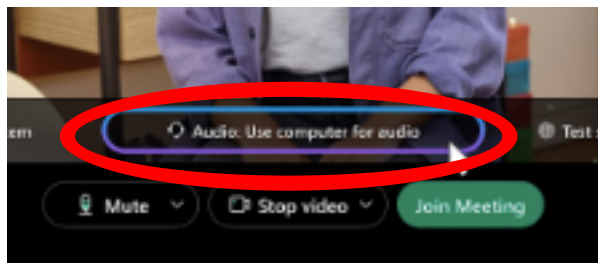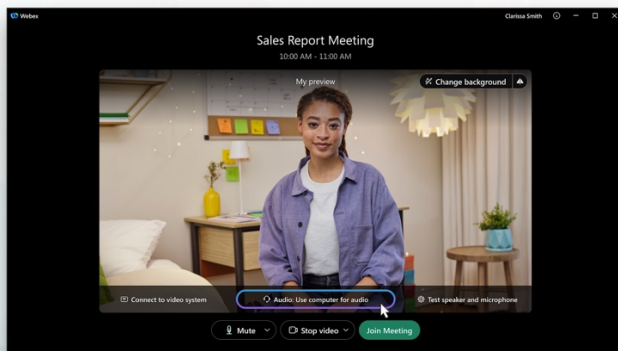
Join from the meeting link

https://example.webex.com/example/eg.php?MTID=m475eadb9eb9ebc48f669

Join by meeting number

Meeting number (access code): 555 34   31

Meeting password: aQ34ijkC (55512345 from phones and video systems)
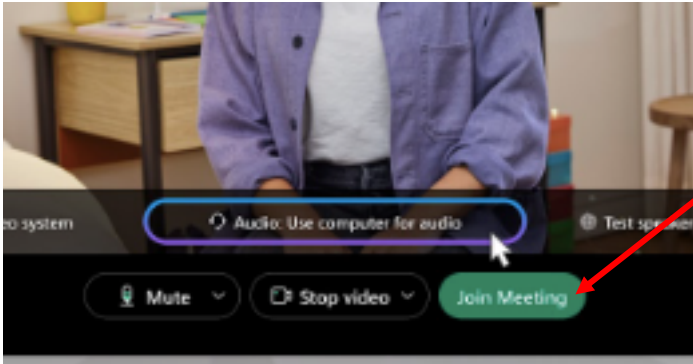
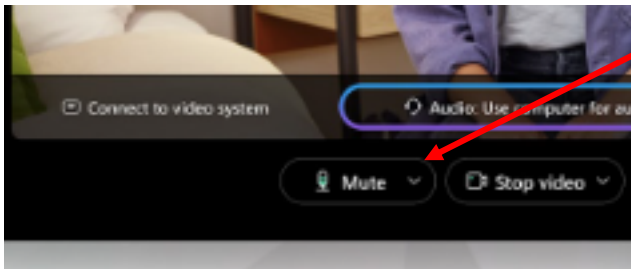If needed, enter the meeting password—it's in the email invitation—and click OK.

In the preview window, you can make sure your audio and video sound and look good before you join the meeting.

First, choose how you want to hear. Use Computer Audio means to use your computer with a headset or speakers.

Click **Start video** to preview how you'll look to others before you join the meeting.
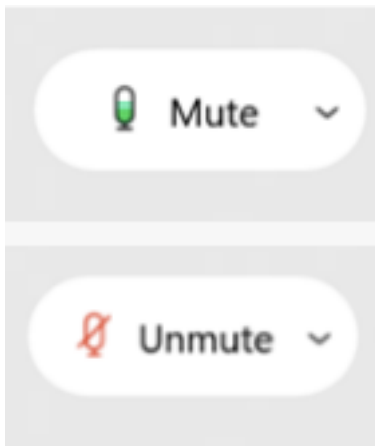
Click **Join Meeting**.

Mute your microphone when you are not talking.

Unmute when you want to talk.

This is what it looks like when your mic is on and you can be heard.

This is what it looks like when you are muted and can't be heard.

This guide was put together by The Self-Advocacy Association of New York State (SANYS) **for educational purposes only** with funding from the New York State Developmental Disabilities Planning Council (DDPC).